



# Continuity of Operations Subcommittee 2020-2021 Charter

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## MISSION

The mission of the Emergency Management Issues (EMI) Special Interest Group (SIG) Continuity of Operations Subcommittee (COOPSC) is to leverage the experiences, expertise, and insight of members to develop services and products that align with the National Security mission and goals of the Department of Energy / National Nuclear Security Administration (DOE/NNSA).

## PURPOSE

The purpose of the COOPSC is to provide a forum to ensure appropriate coordination, collaboration, and information-sharing, and facilitation of the interaction between DOE/NNSA and its contractor personnel with common interests in identifying and resolving continuity of operations issues throughout the Enterprise.

## GOAL

Each year, COOPSC's goal will be to:

- Promote continuity throughout the Enterprise.
- Undertake projects that will help ensure the continuance of departmental essential functions utilizing an all-hazards approach.
- Promote information exchange, standards, and best practices with a focus to benefit DOE/NNSA and contractor Continuity Programs in support of the overall DOE/NNSA mission.
- Provide regularly scheduled information-sharing meetings through video and/or phone conferencing.
- Establish and maintain liaison with other EMI SIG and DOE/NNSA committees that have mutual interests. The COOPSC shall advise, as requested, all other DOE/NNSA committees on continuity matters.
- Coordinate with Continuity Program Office (CPO) to establish annual goals and objectives for the subcommittee that support the annual theme, HQ objectives and needs of the subcommittee membership.



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Please refer to the [EMI SIG Charter](#) for subcommittee structure and specifications, as well as membership descriptions, selections, roles and responsibilities.